



# School Advisory Council Annual Report – June 2022

School	Chebucto Heights Elementary School
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

<b>SAC Membership</b>	<b>Name</b>
Principal	Craig Myra
Chair/Parent	Tanya Conrad
Parent/Guardian	Michelle Cormier
Parent/Guardian	Beth MacLellan
Parent/Guardian	Jennifer Falkenham
Parent/Guardian	Chris Harding
Parent/Guardian	Glenda Tran
Community Member	Sean Sangster
Community Member	Angela McNamara
Community Member	Dawn Myra
Community Member	Kate Newton
Community Member	Liz Struijf-Mandishora
Community Member	Chike Obieme
Support Staff	Dominique Jean
Support Staff	Jennifer Hilder
Teacher	Heather Lynch
Teacher	Anisa Ramoutar
Teacher/Designate	Cynthia Rigby

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

**Progress Reviewed for each SAC Meeting**

System Wide Goal: All students in HRCE will be reading at grade level by the end of grade 2. Chebucto Heights modified goal – all students will be reading at grade level.

Literacy Goal: Students, using the reciprocal relationship between reading and writing, will demonstrate improvement in the areas of critical thinking, organization, and language use.

Mathematics Goal: Students will demonstrate improvement in number sense with a focus on partitioning and representing numbers.

Well Being Goal: To Improve Student Well Being at Chebucto Heights

Three Strategies for each:

High quality classroom instruction with a focus on small group instruction

Assessment practices – using learning targets and performance indicators to monitor learning

Teacher collaborative – working within teacher teams to create intervention model to support student learning.

Please list any significant milestones and success stories that the SAC would like to highlight.

### **September Meeting Highlights:**

#### **SAC Business**

- Renewed membership for the 2021-22 School Year
- Reviewed SAC Letter of Agreement and Bylaws

#### **Student Success Planning**

- Focusing on our SSP strategies to start the year and make sure all new staff are implementing
- Formation of School Wide Data Wall for Student Reading (Primary-Grade Five) – collection will be done every month to monitor progress and effectiveness of intervention
- Relocation of Tier One Support School Wide (Resource, literacy Support, Math Support Teacher) to maximize impact
- More emphasis on classroom reading
- Home reading program for every student
- Parent Support – Reading with your Child – 10 parents signed up

#### **School Climate – Student Well Being**

- Weekly Postcards Recognizing students will be sent home to parents
- Virtual Student of the Month Assemblies Due to Covid
- Morning Affirmation as part of morning announcements

### **October Meeting Highlights:**

#### **SAC Business**

- Signed letter of agreement for 2021-22 School Year

- Approved proposal be Administration to use SAC Fund to purchase high interested leveled books for classroom libraries with 2021-22 SAC Funds. This is aligned with school and system wide reading goals.

### **Student Success Planning**

#### **Safe Return to School**

- COVID was announced over Thanksgiving Weekend at Chebucto Heights
- No evidence of school spread after contract tracing
- Minimal disruption as most students had negative results back prior to Tuesday after the long weekend
- All visitors and parents entering school need to be double vaccinated

#### **Literacy Initiative – Focus on Reading**

Reviewed September Baseline Data: Summary of Data Below

Overall: 42% not meeting

- Primary students where they are supposed to be – dictated text.
- Grade 1 – 73% not meeting
- Grade 2 – 62% not meeting
- Grade 3 – 63% not meeting
- Grade 4 – 34% not meeting
- Grade 5 – 36% not meeting
- General Observations –
- Primary Students will change overall data after November data collection
- Grades 1-3 students are struggling the most, align with the HRCE data

#### **Reactions to the Data –**

- Reading recovery teacher worked with all P-2 teachers from 1/2 day to support literacy instruction and guided reading programming – funding for substitutes provided by HRCE
- SAC funds used to purchase leveled readers for all classrooms. We purchased some Fountas and Pinnell leveled readers for classroom libraries. This is the same company that creates the assessment kits we used for baseline assessments each term.
- Professional Development given to teachers to support assessment practices to analyze reading records
- 8 Days provided for substitutes to provide coverage to teachers for collaborative work.
- Emphasis of daily walkthroughs on literacy instruction and amount of time students are reading daily
- Parent virtual session on reading with your child – 18 families attended. We will be offering more sessions.
- October Data Collection inputted today – 167 students went up at least one reading level (66%)

#### **Mathematics – Focus on Number Sense – representing and partitioning numbers**

- Math coach worked with 4 teachers from start of school year to October 15th.
- Math common assessment being administered by teachers in early November to determine baseline for action steps.
- Additional common assessment will be administered in April and June.

### **January Meeting Highlights**

#### **Student Success Planning**

P-2 Students Total: December Update: 166 students – (8 haven't moved since September, 13 up One Level)

**Grade Primary –**

September Baseline (63 Students) – All students at Dictated

November Data (66 Students) – 32 Meeting, 34 Approaching

**Grade One –**

September Baseline (39 Students) – 31 Not Meeting (73%)

December Data – 19% Not Meeting (ENG Program 71% Meeting, FI 94% Meeting)

**Grade Two –**

September Baseline (64 Students) – 62% Not Meeting

December Data – 43% Not Meeting (ENG Program 53% Meeting, FI 60% Meeting)

ANS (14 students) – 7 Meeting, 1 Approaching, 1 Developing, 5 Limited

**Grade Three –**

September Baseline 63% Not Meeting

December Data – 65% Not Meeting (ENG Program 36% Meeting, FI 33% Meeting)

**Grade Four –**

September Baseline - 34% Not Meeting

December Data – 48% Not Meeting (ENG Program 46% Meeting, FI 63% Meeting)

**Grade Five –**

September Baseline 36% Not Meeting

December Data 32% Not Meeting (ENG Program 66% Meeting, FI – 73% Meeting)

**Responding to the Data:**

- Construction of School Wide Data wall with September Baseline Data
- Reading recovery teacher scheduled for 2 more days with all P-2 teachers from 1/2 day to support literacy instruction and guided reading – this is taking place in early January and another day in February
- SAC funds used to purchase leveled readers for all classrooms. These are slowly coming in.
- Professional Development given to teachers to support assessment practices to analyze reading records – Used November PD for this work. We are providing another day in December for teachers to collaborate using school based funds. Days in January were also used for collaboration for teachers.
- Continued Emphasis of daily walkthroughs on literacy instruction and amount of time students are reading daily
- Resource interventions for students who have not moved in a two month period – 12 students overall in P-2. Blitzing also taking place in grades 3-5.
- Series of Family Literacy Night planned and facilitated by SLP and School Psychologist
- ANS Worker reading regularly with ANS students not meeting
- Reallocation of resource teachers schedule for students not moving
- Additional coverage when available for homeroom teacher coverage so teacher can conference and do small group instruction with students not meeting

- Literacy Coaching onsite – January – March

Mathematics Goal: Students will demonstrate improvement in number sense with a focus on partitioning and representing numbers.

Data has been submitted from November/December to use as baseline for Spring data collection.

#### **School Climate/Well Being – Report by Mrs. Rigby, Vice Principal**

- African History Month – Daily Quiz Questions and Bulletin Boards
- Valentine’s Day – Waiting for update from HRCE
- 100<sup>th</sup> Day of School Celebrations
- Student of the Month continues
- DBDLI ANS History Challenges – Classes Participating
- February 22, 2022 – Fun Activities Planned

#### **February Meeting Highlights**

##### **Student Success Planning**

- **Safe Return to School**
  - Attendance for both students and staff has been improving over the last two weeks. Went from 25% out to now 10% out (which is consistent with normal absentee rate)
  - Easing of measuring has been occurring (examples are in Music class and within student supports where consistent student groups in different cohorts can participate together)
  - Further easing coming – recess going back to one time after March Break
  - Teachers are really enjoying the soft start; we are going to continue doing that
  - Looking forward to further easing of restrictions going into the Spring
- **Student Success Planning**
  - **Literacy Initiative – Focus on Reading**
    - Data Wall – February Data has been entered. Staff meetings for trends and action steps took place on February 18 PD Day.
  - **General Observations –**
    - 77% of students in grades P-2 are meeting grade level expectations. That is 131/170 students. Focus of our PD was on the 39 students not meeting. In October 27% of grade 1 and 38% of grade 2 students were meeting. These are significant gains. Congratulations to both students and staff.
    - Grade 3 students are just under 52% meeting (compared to 35% meeting in December)
    - Grade 4 students 47% meeting (compared to 52% meeting in December)
    - Grade 5 students 79% meeting (compared to 68% in December)
  - **Literacy Action Steps –**
    - Goal Setting with Students in Upper Levels

- Incorporation of more Literacy Centre in Upper to enable more targeted small group instruction
  - Literacy Plan Based Learning in Lower Levels
  - Every Minute Counts – Soft Start Literacy Based
  - Small Group Resource Intervention Continuing until March Break
- **Mathematics – Focus on Number Sense – representing and partitioning numbers**
- November Data
  - Grade Primary - Numbers to 5 – (5% Limited, 22% Developing, 65% Competent, 8% In Depth)
  - Grade One - Numbers to 20 – (0% Limited, 15% Developing, 85% Competent)
  - Grade Two – Data was not entered by teachers; we will have update in April to use as baseline
  - Grade Three – Numbers to 1000 – (35% Limited, 41% Developing, 24% Competent)
  - Grade 4 – Number to 10 000 – (15% Limited, 32% Developing, 40% Competent, 13% In Depth)
  - Grade 5 – Numbers to 100 000 – (14% Limited, 38% Developing, 38% Competent, 10% In Depth)
- **Mathematics Action Steps:**
- Incorporating more writing within math. Writing word problems, representing numbers in different ways including writing the number in words. Math reflection
  - Using retrieval practice to go over math language
  - Working on basic fact retrieval
  - Keeping consistent routines (number sense, 3-part lessons, etc.)
  - Hands on learning, sharing math manipulatives when needed
  - Allowing time for students to show and share their personal strategies
  - Focus on process Not Product – increased risk taking

- **Well-Being Goal**

Review 20-21 Student Survey with Teachers – Students from grades 4-6 participated. There is one group (Current Grade 5s) still enrolled at CHES

- Highlights:
  - Results from Relationships and Beliefs About School Increased from 18-19 School Year ranging in the 80-95% positive rating from students. We were surprised by that considering the last two years.
    - Area of surprise were the number of students (over 40%) reported their teacher do not know what their life is like outside of school.
  - School Environment – Went from 22% (18-19 school year) to 13% (20-21 School Year) of students feeling unsafe at times at school.

- Area of surprise was the Gymnasium as second most common place students feel unsafe (Outside was most common)
  - Eating at school and the number of students who reported they needed the breakfast program daily increased from 18-19 school year.
  - All areas of learning experiences improved (emphasis was on use of technology in school for survey purposes) we would expect that.
- **Reactions to the Well-Being Data**
  - Building relationships (trust, culturally relevant lessons, getting to know them more, feeling safe)- Student interest survey
  - Bring back mentorship program from two years ago

### April Meeting Highlights

- **Student Success Planning**
  - **Literacy Initiative – Focus on Reading**
    - Data Wall – March/April Data has been entered.
    - Next entry is May 6th
  - **General Observations –**
    - Slight Slide in Overall Data for students in P-2
    - March/April Benchmark – Expectation to be back on track for next entry
  - **Literacy Action Steps –**
    - Goal Setting with Students in Upper Levels
    - Moving Students out of Pattern Texts in Lower Levels
    - Allocation of addition 50% resource for remainder of year (working with students who were approaching/limited with reading in last data collection)
  - **Mathematics – Focus on Number Sense – representing and partitioning numbers**
    - Present Slide Show of Spring Math Data
    - Information being used as a baseline for June data collection
  - **Mathematics Action Steps:**
    - Incorporating more writing within math. Writing word problems, representing numbers in different ways including writing the number in words. Math reflection
    - Using retrieval practice to go over math language
    - Working on basic fact retrieval
    - Preparing for grade 3 provincial assessment
  - **Well-Being Goal**
    - Focusing on well being from a culturally perspective

School Climate Update:

- Earth Day activities

- Student of the month continues – hoping to meet in person before the end of the year
- Field Day scheduled for June 15
- Track and Field June 7 and 9
- Talent Show June 8
- Field trips are being organized by individual classes
- Permission slips for ongoing community walks have been distributed

Other:

- a. Configuration Update:
  - i. 29 English Primaries
  - ii. 28 FI Primaries
  - iii. 12 Pre primary
  - iv. Configuration and Allocations send to schools next week
  - v. Will have staffing update at May meeting
- b. School Talent Show – June 8<sup>th</sup> (Evening show for parents)
- c. Teachers are starting to book year end field trips – funds being provided by Home and School to pay for bus.

**May Meeting Highlights**

- Reviewed Progress from Literacy Initiative.
- Watched SAC Funds Video Provided at the EECD
- Reviewed and signed off on Annual Report.
- Discussed transitioning to the 2022-23 School Year in Principal Report
- Celebrated another success year as the Chebucto Heights SAC

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

No subcommittees this year.

**Statements of Revenues and Expenditures:**

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

SAC funds used to purchase leveled readers for all classrooms, which is aligned with both the school and system wide goal to improve achievement in student reading.



Order ID: 78E10042-5CC8-4E41-9ED4-9CDE3506307

Invoice totalling \$5554.96 (extra funds were taking from the school's book bureau funds)

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

N/A

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

N/A

Please return to School Supervisor by Monday, June 20, 2022. Thank you.