

Chebucto Heights Elementary

School Advisory Council Meeting Minutes

November 24, 2022

Present: Tanya Conrad, Sean Sangster, Dawn Myra, Anisa Ramoutar, Heather Lynch, Kate Newton, Craig Myra, Cynthia Rigby, Liz Struijf-Mandishora, Jennifer Falkenham, Chris Harding, Chike Obieme, Glenda Tran

Regrets:

1. Call to Order:
2. Approval of October 12 Meeting Minutes
 - a. Approved by:
 - b. Seconded by:

Old Business:

3. Finalization of agreement and Bylaws for 2022-2023 be signed off on for next meeting.
4. SAC Funds for 2022-2023 School Year: Emailed proposal for new sound system from Long and McQuade – Approved

New Business:

5. Proposal for Bell Schedule Changes for 2023-24 School Year

Currently, our day is 9:00am-3:10pm (with an 8:50 entry time). With a 50 minutes lunch, that leaves 320 mins of instructional time, which is 20 mins over the provincial guideline. My request for next year will be a bell schedule that is:

8:50-9:00 – Student Entry

9:00-9:30 – Period One

9:30-10:00 – Period Two

10:00-10:30 – Period Three

10:30-10:45 – RECESS

10:45-11:00 – Period Four

11:00-11:30 – Period Five

11:30-12:00 – Period Six

12:00-1:00 – LUNCH

1:00-1:30 – Period Seven

1:30-2:00 – Period Eight

2:00-2:30 – Period Nine

2:30-3:00 – Period Ten

3:00 – Dismissal

That would give us the 300 instructional minutes/day, give the students 10 more mins at lunch time, and get the students dismissed at 3:00pm.

6. Principal Report:

• **Student Success Planning**

- **System Wide Goal:** All students in HRCE will be reading at grade level by the end of grade 2. Chebucto Heights will continue modified goal – all students will be reading at grade level.
- **Literacy Goal:** Students, using the reciprocal relationship between reading and writing, will demonstrate improvement in the areas of critical thinking, organization, and language use.
- **Mathematics Goal:** Students will demonstrate improvement in number sense with a focus on partitioning and representing numbers.
 - **Three Strategies for this past month:**
 - **High Quality Classroom Instruction** - Professional development session with teachers on Phonemic Awareness (Anchor Text – Word Study and Phonics by Jan Richardson) and HRCE Phonological Awareness Continuum for December 2nd PD Session coming.
 - Monday Memo including series of PD videos for teachers on mental math strategies that can be incorporated daily.
 - PD with Principals to provide to teachers on Time to Learn and maximizing time during the school day.
- **Teacher collaborative** –
 - All teachers had 90-120 mins in October to work collaboratively during the instructional day. We used school-based fund to achieve this.
 - Focus of meeting was short cycle planning
 - Building more time into the Dec 1-2 PD Days
 - Additional Release days will occur in February and April
- **Assessment and School Based Data** –
 - As of the end of this week we will have three data sets for literacy on every student.
 - Summary thus far (not all teachers have submitted their November data, which is the benchmark this data is measured by November benchmark - these numbers will increase once all data is inputted):

- Primary – 100% of students are either Meeting or Approaching
- Grade 1 – 57% are either meeting or approaching, 43% developing
- Grade 2 – 55% are either meeting or approaching, 45% Developing
- Grade 3 – 59% are either meeting or approaching, 41% Developing
- Grade 4 – 35% either meeting or approaching, 65% developing
- Grade 5 – 56% either meeting or approaching, 44% developing
- Action Steps
 - Grade 4 Literacy Blitz – continuing to holiday break, will give report in January meeting.
 - Phonological awareness PD will support our students who are developing at all grade levels
- **School Climate**
 - Postcards
 - Q-Mack Presentation
 - Indigenous Field Day
 - Remembrance Day Ceremony
 - Student of the Month and Multiple other assemblies
- **Other**
 - City Playground
 - Lower Courtyard Play Structures
 - Board Game Café
 - Holiday Bingo
 - Holiday Concert – December 14 – Tickets being given out this week

7. Next Meeting: January 26, 2023

8. Meeting Adjourned: