

Chebucto Heights Elementary

School Advisory Council Meeting Minutes

January 25, 2023

Present: Craig Myra, Tanya Conrad, Sean Sangster, Dawn Myra, Cynthia Rigby, Jennifer Falkenham, Glenda Tran, Jennifer Hilder

Regrets: Dawn Myra, Anisa Ramoutar, Heather Lynch, Kate Newton, Liz Struijf-Mandishora, Chike Obieme, Beth MacLellan, Chris Harding

1. Call to Order: 7:00pm
2. Approval of October 12 Meeting Minutes
 - a. Approved by: Sean
 - b. Seconded by: Jen H

Old Business:

3. Finalization of agreement and Bylaws for 2022-2023 signed off for the year.
4. SAC Funds for 2022-2023 School Year: Emailed proposal for new sound system from Long and McQuade – Approved – Update – Cost was \$5456.77. Installation is complete and was ready for Holiday concert in December.

New Business:

5. Proposal for Bell Schedule Changes for 2023-24 School Year

Currently, our day is 9:00am-3:10pm (with an 8:50 entry time). With a 50 minutes lunch, that leaves 320 mins of instructional time, which is 20 mins over the provincial guideline. My request for next year will be a bell schedule that is:

8:50-9:00 – Student Entry

9:00-9:30 – Period One

9:30-10:00 – Period Two

10:00-10:30 – Period Three

10:30-10:45 – RECESS

10:45-11:00 – Period Four

11:00-11:30 – Period Five

11:30-12:00 – Period Six

12:00-1:00 – LUNCH

1:00-1:30 – Period Seven

1:30-2:00 – Period Eight

2:00-2:30 – Period Nine

2:30-3:00 – Period Ten

3:00 – Dismissal

That would give us the 300 instructional minutes/day, give the students 10 more mins at lunch time, and get the students dismissed at 3:00pm.

Approved by SAC. Submitted to HRCE for consideration.

6. Principal Report:

7. Student Success Planning

- a. **System Wide Goal:** All students in HRCE will be reading at grade level by the end of grade 2. Chebucto Heights will continue modified goal – all students will be reading at grade level.
- b. **Literacy Goal:** Students, using the reciprocal relationship between reading and writing, will demonstrate improvement in the areas of critical thinking, organization, and language use.
- c. **Mathematics Goal:** Students will demonstrate improvement in number sense with a focus on partitioning and representing numbers.
 - i. **Three Strategies for this past month:**
 - ii. **High Quality Classroom Instruction** - Professional development session with teachers on Phonemic Awareness (Anchor Text – Word Study and Phonics by Jan Richardson) and HRCE Phonological Awareness Continuum for December 2nd PD Session coming.
 - iii. Monday Memo including series of PD videos for teachers on mental math strategies that can be incorporated daily.
 - iv. PD with Principals to provide to teachers on Time to Learn and maximizing time during the school day.
- d. **Teacher collaborative** –
 - i. All teachers had 90-120 mins in October to work collaboratively during the instructional day. We used school-based fund to achieve this.
 1. Focus of meeting was short cycle planning
 - ii. All teachers had collaborative time built into the Dec 1 & 2 PD days
 - iii. Additional Release days will occur in February and April
- e. **Assessment and School Based Data** –
- f. *Please note that November data was also distributed from the cancelled November SAC Meeting – that data is in italics below.*
 - i. As of the end of December we will have three data sets for literacy on every student, ALL students are moving forward.
 1. Summary thus far December 16th input – Data is being compared to the term 2 end of term benchmark (End March)
 2. Primary

- a. ENG: 11% Developing, 38% Approaching, 51% Meeting
 - b. FI: 0% Developing, 32% Approaching, 68% Meeting
- 3. Grade 1
 - a. ENG: 73% Developing, 10% Approaching, 17% Meeting
 - b. FI: 24% Developing, 41% Approaching, 35% Meeting
- 4. Grade 2
 - a. ENG: 50% Developing, 9% Approaching, 41% Meeting
 - b. FI: 29% Developing, 14% Approaching, 57% Meeting
- 5. Grade 3
 - a. ENG: 58% Developing, 12% Approaching, 30% Meeting
 - b. FI: 36% Developing, 9% Approaching, 55% Meeting
- 6. Grade 4
 - a. ENG: 68% Developing, 7% Approaching, 24% Meeting
 - b. FI: 29% Developing, 0% Approaching, 71% Meeting
- 7. Grade 5
 - a. ENG: 51% Developing, 4% Approaching, 44% Meeting
 - b. FI: 31% Developing, 0% Approaching, 69% Meeting
- 8. Overall Trends in literacy data
 - a. FI students are doing better than ENG student
 - b. A lot of students are already at the end of term benchmark
- 9. **November Data (End of Term one)**
 - a. *Primary – 100% of students are either Meeting or Approaching*
 - b. *Grade 1 – 57% are either meeting or approaching, 43% developing*
 - c. *Grade 2 – 55% are either meeting or approaching, 45% Developing*
 - d. *Grade 3 – 59% are either meeting or approaching, 41% Developing*
 - e. *Grade 4 – 35% either meeting or approaching, 65% developing*
 - f. *Grade 5 – 56% either meeting or approaching, 44% developing*

ii. Action Steps

- 1. Grade 4 Literacy Blitz – mixed results, was implemented as best we could but was impacted due to teacher shortages, with that said, all students showed improved so we determined it was successful.

2. Phonological awareness PD will support our students who are developing at all grade levels
3. Lunch and Learn PD Sessions with Literacy Coaches – first session was on getting students out of pattern text.

iii. Mathematics Data

- g. Data entry system is ready for input for term 2. We will have report in April meeting.
- h. Fact Fluency Work with Grade 4 and 5 students
- i. We are continuing with our strategies for instruction (3-part lesson plan), collaboration (PLC work), and moving into common assessment practices.
- j. We are also doing a questionnaire for teachers to get feedback to inform upcoming lunch and learn sessions for staff.

8. School Climate

- a. Q-Mack Presentation in December
- b. Indigenous Field Day in October
- c. Remembrance Day Ceremony
- d. Student of the Month and Multiple other assemblies monthly with use of Student Support Grant
- e. Squid Booked for May
- f. Black Excellence Day (April) and AHM (February) coming
- g. HeART Program – to support student with trama
- h. Mad Science – on to round two, 170 student signed up in two sessions.
- i. Start2Finish – delayed due to staffing issues
- j. Author Visits – arranged by staff
- k. Holiday Concert – overall success
- l. Other visits booked through our School Counsellor

9. Other

- a. City Playground – opened in late November – student use on rotational basis
- b. Increase in enrollment 363 for allocation last spring, 380 at end of September, currently 409 – a lot of the new students do not speak any English.
- c. Lower Courtyard Play Structures – coming in Spring via Home and School
- d. Board Game Café – was success and we will do again next year.
- e. Holiday Bingo – was cancelled in December as per Public Health orders

7. Next Meeting: February 23, 2023

8. Meeting Adjourned: 7:59pm

